



Position Title: Thrift Store Associate/Merchandiser/Cashier

Department: St. Francis Gift & Thrift, Auburn NE

FLSA Status: Non-Exempt (Part Time)

Location: Auburn, Nebraska

Reports to: Thrift Store Manager-Auburn

Date Created: November, 2021

God has called **us** to **build up** the **Body of Christ** in southern Nebraska through the spiritual and corporal works of mercy. We are **called** to **grow** in holiness, **walk** in trust, **serve** with integrity, and **faithfully** proclaim the Gospel.

Position Summary: The Thrift Store Associate/Cashier sells merchandise to individuals in the store and showroom by performing the following duties.

Essential Functions:

- Assists customers with checkout and payment by ringing up purchases on the store's POS system.
- Assist with daily cash reconciliation questions.
- Provide customer service assisting customers with purchases and questions.
- Assist in sorting donated items into correct categories (clothing, furniture, linens, etc.).
- Assist in pricing items and merchandising items according to standards.
- Work with volunteers and help with duties, as needed.
- All other duties as assigned.

Preferred Competencies:

- Communication; written and verbal
- Accuracy
- Teamwork
- Problem Solving
- Ethical
- Safety and Security

Qualifications:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand, walk, use hands to handle or feel, reach with hands or arms, climb or balance, stoop, kneel, crouch, or crawl, and talk or hear. The employee

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must regularly lift and/or move up to 15 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 50 pounds.

Working Environment:

While performing the duties of this job, the employee is frequently exposed to inside conditions.

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Announcement:

St. Francis Gift and Thrift Store of Catholic Social Services Auburn is seeking a detail oriented person with outstanding people skills to serve our customers. The part-time position has flexible hours and includes excellent Holiday and Holy day paid leave benefits. Job Description and instructions for application are available at https://www.cssisus.org/who_we_are/careers.html. Position is open until filled.

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